

## Publication Policies and Information for Authors

The Municipal Finance Journal (MFJ) is devoted to articles that contribute to professional practice and substantive knowledge concerning municipal finance, including tax-exempt financing. MFJ's coverage includes statutory authorities, health care institutions, private universities, and other issuers of tax-exempt municipal securities. Articles address contemporary municipal, county, and state fiscal issues, particularly as they affect decisions regarding the acquisition, allocation, and management of financial resources in a competitive capital marketplace, and are directed to a professional audience including government executives, debt issuers, attorneys, financial advisors, investment bankers, investors, policy makers, researchers, and others interested in the field.

MFJ is committed to publishing manuscripts that illustrate the breadth of disciplinary perspectives characteristic of municipal financing—for example, legal, financial, economic, and political. MFJ encourages submission of manuscripts by government finance officers, legal and market experts, and academicians and law professors.

MFJ emphasizes quality and clarity of exposition. Reviewers consider the following criteria in assessing submissions: value of the information to the journal's audience, substantive contribution to the broadly defined field of municipal finance, and overall quality of manuscript. The decision to publish a given manuscript is made by the Editor-in-Chief, relying on the recommendations of the reviewers.

Submission of a manuscript clearly implies commitment to publish in the journal. Papers previously published or under review by other journals are unacceptable. Articles adapted from book-length works-in-progress will be considered under acceptable copyright arrangements.

**Manuscript Specifications.** Manuscripts should not exceed 40 typewritten pages; the publisher encourages submission of shorter papers. All textual material—including notes and references—must be double spaced in a full-size typeface, on one side only of 8½ -by-11-inch good-quality paper, with 1½-inch margins all around. All pages must be numbered. References must be placed at the end of the text, on a separate page. Notes may be embedded in the text, but they must be printed as endnotes rather than footnotes. Improperly prepared manuscripts will be returned for reparation.

Artwork, including tables, charts, and graphs, should be placed on separate pages at the end of the text, with proper placement indicated within text (e.g., "Insert Table 2 about here"). Tables should be prepared in the same software used for text, preferably Microsoft Word. Charts and graphs must be submitted as separate files in Microsoft Word or Microsoft Excel and in black and white only. Authors who cannot use Word or Excel should submit one of the following: (a) a black-and-white laser copy of the artwork (color copies cannot be scanned, and changes cannot be made on laser copies); (b) a copy of the artwork and the data points that were used to create it; (c) Microsoft PowerPoint files (these must be saved as .GIF files).

The preferred submission method is to send the manuscript to the Editor-in-Chief by email ([bart.hildreth@wichita.edu](mailto:bart.hildreth@wichita.edu)) in MS Word format. Otherwise, mail three high-quality copies of the manuscript to the Editor-in-Chief. Either way, be sure to include an abstract of 125 to 150 words and a biographical statement of 50 words or less.

**Acceptance.** Once an article has been formally accepted, the author must submit the article to the publisher in two formats: three high-quality manuscript copies and a Microsoft Word or WordPerfect for Windows computer file on a diskette labeled with file type and name, software version, article title, and author's name. Word 6.0 or Word 97 is preferred.

Copyright is retained by the publisher, and articles are subject to editorial revision. There is no payment for articles;

authors receive 10 copies of the issue in which the article is published. Manuscripts not accepted for publication are not returned. Authors should keep a copy of any submission for their files.

Manuscript submission and inquiries should be directed to:

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